

## Stay Connected with Troop 173

We know that it can be overwhelming during these trying times and many people are suffering from "information overload". With so much information being received from so many different sources, Troop 173 wants to simplify things as much as possible for our Scouts and families. Below are some tips and tricks to help provide a stress-free Scouting experience, while staying up to date on troop activities, events, and advancement opportunities.

## Instructions for Joining Virtual Meetings

In order to simplify the process for joining virtual meetings or events, all join links are now located on the calendar section of our website: <u>www.troop173-</u> <u>yorktown.org/calendar</u>. Once on the calendar, select the virtual meeting/event you want to join, and then click "more details".

You will then see the link or instructions on how to join the meeting. Any meeting agendas or documents will also be included as an attachment in the calendar details.

For safety reasons, please note that you MUST include your first and last name prior to joining in order for the host to admit you. If your full name is not listed or it is an unrecognizable username (I.e "iPhone" or "metsfan\_14") you will not be allowed in until you change that to your full name. Thank you for your understanding.

Additionally, any adult leader with a Troop 173 account (email ending in @troop173yorktown.org) can schedule or start a Google Meet videoconference. We encourage patrol leaders to schedule their own patrol video conference meetings by requesting an adult leader set one up for them. This can also be done to work on advancement, a Scoutmaster Conference, Board of Review, etc.

\*Adult leaders with a Troop 173 account can access their G-Suite dashboard by signing in with their Troop 173 credentials <u>here.</u>

Calendar Troop 173 Yorktown Today May 2020 - Sun Mon Tue Wed 26 27 28 29 7:30pm Virtual B				■ : × Boy Troop PLC Meeting Sunday, May 3 · 6:00 - 7:00pm Every 2 weeks on Sunday, 5 times
3 5:30pm ASM Mee 6pm Boy Troop 1 7:30	pm Star War	5 6 3:	30pn	Join with Google Meet meet.google.com/uma-vhwi-vjr Join by phone
Boy Troop PLC Meeting         When       Sun, May 3, 6pm – 7pm         Description       All "Green Bar" scouts are expected to attend including the Senior Patrol Leader, Assistant Senior Patrol Leaders, Patrol Leaders, Troop Guides, and Instructors. Adult Leaders are encouraged to join and observe.         BE PREPARED: Please see the conferencing link in this calendar entry to join the virtual meeting. Please plan to join at least 10 minutes early and read meeting etiquette rules on our troop website.         more details       copy to my calendars				<ul> <li>+1 267-500-1618 PIN: 371 892 573#</li> <li>More phone numbers</li> <li>All "Green Bar" scouts are expected to attend including the Senior Patrol Leader, Assistant Senior Patrol Leaders, Patrol Leaders, Troop Guides, and Instructors. Adult Leaders are encouraged to join and observe.</li> <li>BE PREPARED: Please see the conferencing link in this calendar entry to join the virtual meeting. Please plan to join at least 10 minutes early and read meeting</li> </ul>
5:30pm ASM Mee 7:30 6pm Boy Troop I 6pm Missalette ( Events shown in time z	pm Virtual B one: Eastern Time - New		30pn	etiquette rules on our troop website. Troop 173 Yorktown Created by: matt.buck@troop173-yorktown.org

## Sync the Troop 173 Calendar with Your Own Calendar

Troop 173's calendar is frequently updated and you can sync the calendar with your own calendar provider so you never miss a beat, and can easily get reminders on your computer or smartphone. Our calendar is powered by Google Calendar and is posted on our website at <a href="http://www.troop173-yorktown.org/calendar">www.troop173-yorktown.org/calendar</a>. Click the "+ Google Calendar" button in the bottom right corner to open the calendar in Google and begin to sync.

You can sync the calendar with your own calendar regardless of whether you have a Google calendar account, and you can use other services such as iPhone/iCloud Calendar, Outlook, Microsoft, etc.

Direct Link to Sync Troop Calendar

Directions for Adding a Google Calendar to Yours



## **Connect with Scoutbook**

We will be increasingly reliant on Scoutbook for helping scouts, leaders and parents keep track of advancement requirements during this time.

<u>Scoutbook</u> is an online tool that you and your scouts can use to help manage their scouting careers. Scoutbook serves as an online version of each scout's physical scout book, and each scout or parent can use it to help track advancement, merit badge progress, maintain logs for camping/hiking/service hours, and track leadership positions/tenure.

In order to use Scoutbook, each parent received an "invite to connect" which contained instructions for setting up your account. This would have occurred when we first set up Scoutbook, or when your scout joined our Troop. If any parent needs a new invite, please contact a troop admin.

Parents, once connected, can invite their scout to connect as well. This process can *only* be done by a parent.

The following How-To Guides will help you navigate within Scoutbook after you have connected:

- Visual Guide to Logging On
- Visual Guide to the My Account Screen